



**IPAC-SOUTHWESTERN ONTARIO
Education Committee Meeting Minutes
July 4, 2017**

The meeting was called to order at 11:01am.

Present: Kim (chair), Eleanor, Joanne, Francine (recorder), Jean

Absent: Cheryl, Dori, Susan, Yasmine

1. Discuss ideas for speakers and themes: suggestion Impact of Regulatory Bodies on the ICP:

Action: Kim to draft an email that all can use

- MOL: Denise Madsen – Francine Paquette
- PHU: Elaine Reddick – Kim Hobbs
- CSA: TBD – Kim Hobbs
- MOHLTC Compliance: TBD – Eleanor/Jean

2. Vendors: Diversey, Cintas vernacare.

Action: Kim will continue to work on vendors for the event

3. Discuss Safe the Date Flyer - deferred

4. Complete educational committee- task assignments – deferred

5. Evaluation Review: from March 3rd, May 5th and June 9th education days

6. Event Brite – for education day registration – Eleanor highlighted the advantages of using Event Brite such as ease in registration, tracking members/non-members etc.

7. Next meeting date: Thursday July 13 11am-12pm

The meeting was adjourned at 11:45am.